

One-year scholarship program
sponsored by the Free State of Bavaria for graduates
of Central, Eastern and Southeastern European states



- Important advice: applications for extensions -

PLEASE NOTE:

We can only accept applications **that arrive by the set deadline** and that are **complete** (see list of documents needed in the application form). **Mail postage only** (not e-mail or fax!).

A. General advice

- Hand or send your application document in **by the due date!**
- You cannot count on an automatic extension only because you already received the scholarship for one year and your research project / study program was conceived for several years. We need to be able to see a **progression in your work**. Show us tangible **provisional results** that illustrate that you are advancing your project and will successfully bring it to a close.
- Make sure you take care of the two **expert opinions early on!** Note that professors are hard to get a hold of during the extra-curricular periods. Refer your referee to our "guidelines for referees" (www.bayhost.de → "funding & scholarships")
- If you need only one semester in order to complete your studies in Bavaria you can also apply for an extension for one semester (= winter term 2019/20). Please note that in this case a further application for an extension for the summer term 2020 is not possible.
- The Sponsorship is generally granted for a maximum period of three years. In case of a PhD in Bavaria it's possible to obtain further funding for one or two semesters in well justified and comprehensible documented exceptional cases. Please contact us in time if you need such an additional extension; we might require additional documents.

B. List of documents needed in the application (extensions)

Please send the following documents to BAYHOST / BTHA by mail and adhere to the given order:

1. an **online application form** that is filled-in completely (Please see <https://www.uni-regensburg.de/bayhost/english/scholarships/study-in-bavaria/index.html>. Afterwards, you receive a copy of the online application form attached as pdf via e-mail. Please add a printout of this pdf to your paper documents as cover sheet.)

2. a certificate of **matriculation** for the following summer semester
3. a **justification of the extension** of the scholarship in Bavaria (1-2 DIN A4 pages)
4. an **estimation** of which **new perspectives** have developed during the past year of studies for your (future) professional career (1-2 DIN A4 pages)
5. a **tabular CV** in German or English with a recent passport photo

→ **for postgraduate studies (i.e. master's program):**

6. proof of the so far achieved **exam or course results** in Bavaria (copies)
7. a **report** (1-2 DIN A4 pages) covering the **most important results** achieved in your past year of study (i.e. attendance of seminars or lectures, course results, conferences etc.)
8. **two expert opinions** of professors from your course. Refer your referees to our "guidelines for referees" (www.bayhost.de → "Funding & Scholarships")

→ **for doctoral candidates:**

6. an **interim report** (max. 4 DIN A4 pages) about the results of your research in Bavaria, which refers to the project outline in your application document (what aspects have you already realized?)
7. **two expert opinions** of professors from the field that your dissertation relates to and from your Bavarian university. One expert opinion has to be from the supervisor of your dissertation.

Applications for extensions have to reach BAYHOST / BTHA by the **28th February 2019**. (date of receipt!)

This date is a cut-off period! Late applications cannot be considered and will be excluded from the selection process. The same applies to applications that are incomplete or do not comply with the set formalities.

Please send your documents to the following address:

applicants

with the citizenship of the Czech Republic:

Bayerisch-Tschechische Hochschulagentur
BTHA c/o BAYHOST
Universitätsstr. 31
D-93053 Regensburg
Germany

from other countries:

Bayerisches Hochschulzentrum für Mittel-, Ost- und Südosteuropa BAYHOST
Universitätsstr. 31
D-93053 Regensburg
Germany

Application documents sent to us by fax or e-mail will not be considered!

Please note that we are unable to return application documents that were sent to us.

C. Time frame: selection of scholarships for the academic year 2019/2020

deadline for extensions (date of receipt!)	28th February 2019
first inspection and evaluation of the applications	March – April 2019
expert committee meetings	April – May 2019
dispatch of notification letters to the selected candidates	May 2019
continuation of the scholarship program	1st October 2019

D. Contact

For applicants with the
citizenship of the Czech Republic:

Ms Radka Bonacková
Bayerisch-Tschechische Hochschulagentur |
Česko-bavorská vysokoškolská agentura
Office hours: Monday to Friday 9 a.m. to 3 p.m.
Tel: ++49 941 943-5315
bonackova@bayhost.de

For applicants from
other countries:

Ms Katrin Döppe
BAYHOST scholarship programs
Office hours: Monday to Thursday a.m.
Consultation hours: Wednesday 11 to 12 a.m.
Tel: ++49 941 943-5049
doeppe@bayhost.de

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