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**Call for applications for the award of n. 6 scholarships and n. 30 tuition fee waivers for international students enrolling in Bachelor's and Master's Degree Programs at Università luav di Venezia, academic year 2018/19, "Study@luav" program <sup>1</sup>**

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**article 1 – object**

1. Università luav di Venezia, in the mainframe of "Study@luav" program, offers n. 6 scholarships of € 5,000.00 (minus the scholarship taxes owed to the Italian state, € 4,575.00 net) and n. 30 tuition fee waivers for high-achieving international students enrolling in Bachelor's and Master's degree programs in the academic year 2018/19.
2. For the purposes of this Call, international students are those who, regardless of their nationality, possess valid academic qualifications, obtained from either a non-Italian school/university or an Italian institution located abroad, granting access to a Bachelor's or Master's degree program in the Italian university system.
3. "Study@luav" scholarships will be assigned, according to candidates' ranking (see art. 3), for a single academic year and are not-renewable.  
Candidates must carry out the pre-enrollment procedures at the Italian Diplomatic/Consular Authority in the country where the degree has been awarded for the visa issue.
4. Each tuition fee waiver is initially assigned for a single academic year but will be renewed for the following academic year if the student has achieved:
  - at least 40 ECTS by 10 August 2019;
  - at least 80 ECTS by 10 August 2020 (only for students enrolled in a bachelor's degree programs).
 The eventual recipients of the exemption will nonetheless be asked to pay the sum of around € 184.00 to cover the regional tax for Academic enrolment and the duty stamp (this amount pertained to the enrolments of the 2017/2018 academic year but is annually revised and can therefore be subject to variations. The sum to be paid for students enrolling in the academic year 2018/19 will be made communicated further on).
5. "Study@luav" scholarships are incompatible with any other scholarships, in particular scholarships awarded by the Veneto region. Study@luav scholarships are compatible with the tuition fee waiver established by this Call.  
"Study@luav" tuition fee waivers are compatible with every kind of scholarships, even those awarded by the Veneto region.

**article 2 – applications**

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<sup>1</sup> This document is a translation of "*Bando per l'istituzione e l'assegnazione di n. 6 borse di studio e n. 30 esenzioni dal pagamento delle tasse universitarie a favore di studenti internazionali, progetto "Study@luav" a.a. 2018-19*". Please note that in the case of discrepancies between the language versions of the notice, the Italian language version prevails.

International students, interested in “Study@luav” program, must apply by September, 24<sup>th</sup> 2018, 12.00 PM (CET), through this google form:  
<https://docs.google.com/forms/d/e/1FAIpQLScbJHDFj7i7KfdAEU5dSKOda4TQWi-AGXKWZ4qsfePX3fvLVQ/viewform>

Candidates must fill in the form with their personal data, study background details, and check an option between one of the luav BA or MA courses.

Candidates must attach:

- a pdf copy of ID card or passport;
- Curriculum Vitae;
- to enrol in a Bachelor’s degree course:
  - 1) Pdf copy of high school diploma or high school mark sheet;
  - 2) Declaration of value (Dichiarazione di Valore) or an ENIC-NARIC certificate attesting the qualification of the candidate or an Italian translation of the diploma sub 1);
  - 3) certificate of the National Higher Education Entrance Examination, if compulsory for eligibility to undergraduate programs in the country where the candidate have studied;
  - 4) eventual proof of Italian language knowledge.
- to enrol in a Master’s degree course:
  - 1) Pdf copy of the BA degree and trascrypt of records;
  - 2) Declaration of value (Dichiarazione di Valore) or an ENIC-NARIC certificate attesting the qualification of the candidate or an Italian translation of the diploma sub 1);
  - 3) certificate of the National Higher Education Entrance Examination, if compulsory for eligibility to undergraduate programs in the country where the candidate have studied;
  - 4) eventual proof of Italian language knowledge.

Students who are still in the process of earning their diploma/degree at the time of application can submit a letter of enrolment together with their official high school mark sheet or university transcript of records.

Candidates must obtain their entry qualification before the deadline of this call or, at least, before the end of the enrolment period of the academic year 2018/19.

**article 3 – selection of beneficiaries**

1. Beneficiaries of “Study@luav” actions will be selected by a commission nominated by the Rector. This commission will prepare two different candidates’ rankings: one for scholarships and the other one for tuition fee waivers.

2. Both candidates’ rankings will be prepared considering these criteria:

- up to 50 pt for the CV and background of studies;
- up to 25 pt for candidates with status of refugee or as person who otherwise need international protection or as national of one of the developing countries identified as such by the Italian government (decree no. 1455 of 09/06/2017 issued by the Italian Ministry of Education, Universities and Research);
- up to 25 pt in case of an Italian language certification.

3. These rankings will be published by the 16th october 2018.

**article 4 – acceptance of the award**

1. Beneficiaries of “Study@luav” actions must complete the enrolment procedure by October, 31<sup>st</sup> 2018, otherwise the will lose the benefit awarded.

2. Beneficiaries must carry out the pre-enrollment procedures at the Italian Diplomatic/Consular Authority in the country where the degree has been awarded for the visa issue.

3. The beneficiary must communicate her/his renouncement of the scholarship or fee waiver via e-mail by writing to [3freedays@iuav.it](mailto:3freedays@iuav.it). The scholarship or the fee waiver will then will be assigned to the next suitable candidate in the ranking.

**article 5 – processing of personal data**

All personal data provided by applicants shall be processed in compliance with the principles and provisions of the Italian Legislative Decree no. 196/2003 (Data Protection Act) and exclusively for the purposes of this call for applications. Data will be processed

using electronic and manual (paper) methods. The provision of the requested data is compulsory, under penalty of the candidate's application not being considered. To protect personal data of the beneficiaries, every candidate will receive, via e-mail, an individual alphanumeric code after a first check about the application.

**article 6 – final provisions**

1. The office in charge of administrative procedure is International Affairs Office – Education and Students' Service Area, Campo della Lana, Santa Croce, n. 601, 30135 Venezia (Italia) – [3freedays@iuav.it](mailto:3freedays@iuav.it).

2. According to the Italian Law n. 241/1990 (Administrative Procedure Law), the Supervisor of this call is Lucia Basile, Director of the Education and Students' Service Area – [basile@iuav.it](mailto:basile@iuav.it).

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**Alberto Ferlenga**